

# MOTORCARAVANNERS' CLUB CHILTERN GROUP

## 56<sup>TH</sup> ANNUAL GENERAL MEETING

Padworth Village Hall, Padworth Lane,  
Padworth, Berkshire, RG7 4HY

13<sup>th</sup> OCTOBER 2018 at 11am

### AGENDA

#### 1) WELCOME AND INTRO

Chair welcomed all to the AGM. Particular welcome was given to Brian and Alma Herschel from CoM, Theresa and Peter Guyver and Paul and Sandra Yates.

The meeting was formally opened by the Secretary.

#### 2) APOLOGIES FOR ABSENCE

Clive Swift	Sue Swift	Mabel Diston
Ian Diston	Roy Ward	Carol Ward
Pat Carter	Jan Armstrong	Wally Buck
George Linley	Anne Linley	Sharon Heritage
Paul Walker	Wendy Jefferson	Ian Jefferson
Clive Folley	Val Clarke	David Turnbull
Jane Turnbull		

#### 3) MINUTES SILENCE FOR ABSENT FRIENDS

None recorded

#### 4) MINUTES OF THE 2016 ANNUAL GENERAL MEETING

Acceptance of the minutes of the 55<sup>th</sup> AGM were formally proposed by Sue Prebble and seconded by Andy Blackwell. A unanimous vote accepted the minutes.

#### 5) MATTERS ARISING

There were no matters arising.

#### 6) REPORTS

##### a) CHAIRPERSON

Welcome to Chiltern's 56<sup>th</sup> AGM

Thank for being here and for all the help you have given your club in running rallies and helping out when things need doing. Nothing would happen if you did not take on this responsibility.

Thanks to Pete for covering when we were away and you all know why we went this year instead of waiting until we had finished as office holders on the committee.

We have had a good year. The first major change was an item raised at the members meeting re day meet. Diamond Farm was an outstanding success and we had the site and facilities to ourselves. The afternoon tea brought in some day visitors so we had the best of both worlds there. Booked again for 2019. Unfortunately, 2 rallies in succession had to be cancelled early in the year due to flooding on the sites. This was unfortunate as it made quite a gap in the program, however things soon picked up as did the weather. We even managed to be runners up at the National in Essex for group attendance. We also bought several prizes home from our youngsters who achieved considerable success in their own categories of crafts. Well done the Boldison boys.

We had several new venues which were mostly successful, especially Bury Farm in Leighton Buzzard and Beehive at Bradford on Avon. Notwithstanding the Retro Festival at Newbury.

This is my opportunity to thank the committee who have served you all very faithfully each doing their own jobs and keeping the whole committee in the loop. They are all available for a good hand over to those who are taking on new roles after this meeting. All are volunteers, as are new committee, please remember that when you are in a moany mood bearing in mind that we all have a life outside the club but are fully committed to what is asked of us whilst holding office.

Thanks to our faithful president for always being there and wearing his insignia with pride in his group. Thank you Del and Madam President for always being there for us all. Sadly Del and Bet have felt it is time to sell their beloved 'van and will also be stepping down as President of Chiltern Group.

Thanks to Rita and Bob for our new banner showing our 5 counties. This was first used at the 2018 National.

Thank you to the out-going committee for being my friends and holding my hand when the going got tough. When you have to step beyond your own independence and admit that we need others to be what we can't be, then we suddenly find our relationships getting stronger and deeper.

I'll finish as I started when I came to this job. I believe this club matters; that has not changed.

Thank you all for having me.

**b) SECRETARY**

Number of Members 2017:	252	
Number of Cancellations:	21 (variety of reasons)	
Number of Lapsed:	15	
Number of Transfers Out:	2	
Number of Transfers In:	1	
Number of New Members:	34	
Number of Members 2018:	249	
Average Rally Attendance:	15	
Max: 26 (AGM 2017)	Min:	5 (Barnstones)
(2017 AGM to Cookham)		

72 members attended rallies. This was 5 fewer than 2017.

Most rallies attended by an individual member during the year was 14 out of 21 rallies actually run.

Two rallies cancelled: Bridge Meadow, Cropredy and Riverside Caravan Park, Stratford both due to wet conditions.

**c) TREASURER**

The accounts are in good health. There appears to be a very high balance but there is a cheque outstanding for £2690 which hasn't been cashed yet. This will bring the total to around the same level as last year. This is very good as a late payment to St Peter's School, Windsor was made this financial year. This was due 3 years ago but as reported at the AGM then, when we receive the bill, we'll pay it; we received it and we paid it! So in terms of the year being reported on we have finished approximately £1000 better off.

My thanks to Mr Richard Pearce who has been the Accounts Verifier for the last 7 years, a bottle of something has been given to him to say thank you.

**d) RALLY OFFICER**

The Rally Officer thanked those who hosted rallies as well as all members who attended the rallies during the year.

**e) EQUIPMENT OFFICER**

All shelters have been stored for the winter. A big thank you to all who have stored them.

Road signs still available for future rallies as is the white board and reception sign.

Two shelters have been scrapped as they were beyond repair. No. 2 shelter is still unaccounted for. If it is not found it will have to be written off at a cost of £150. Two new shelters have been purchased at a cost of £500.00 together with four boxes of pegs at a cost of £30.00.

The purchase of new lights at a cost of £293.93 to replace the rope lights.

Total spend of £823.93 including recent purchases made after the financial year end.

A list of all equipment and location thereof is usually displayed on the notice board at rallies.

**f) ENTERTAINMENT OFFICER**

Entertainment at the 2017 AGM as well as Royal Victoria Country Park had been well received and enjoyed. The same entertainer who we had at the 2017 AGM had been booked again for this year. All is in place for our Christmas Rally again at Padworth. A singer will be entertaining members at Bledlow but this is not a club organized event.

**g) INFORMATION OFFICER (Rally Packs)**

New more robust Rally boxes are now in use which were large enough to contain all items necessary for host at rallies. Attention was drawn to the fact that our equipment officer had negotiated a saving of £159 on the two new shelters.

**7) ELECTION OF THE 2017-2018 COMMITTEE**

Paul Maguire took over as chair for election of the new committee.

The following were elected unanimously:

<b>Position</b>	<b>Nominee</b>	<b>Proposer</b>	<b>Seconder</b>
Chairman	Mick Mead	Ros Burstein	Alan Burstein
Secretary	Wendy Jefferson	Caroline Blackwell	Bet Gosling
Rally Officer	Martin Borrill	Miranda Whitby	Ian Holloway-Smith
Treasurer	Emlyn Evans	Gordon Alder	Renato Giazzi
Equipment & Safety	Robin Spence	Ray Barrett	Pam Barrett
Web Master	Ian Jefferson	Noreen Borrill	Martin Borrill
Bookings Sec.	Caroline Blackwell	Sarah Blackwell	Ben Boldison
General	Andy Blackwell	Sarah Blackwell	Ben Boldison
	Julie Noakes	David Moth	Ros Burstein

**8) ELECTION OF PERSON TO EXAMINE THE ACCOUNTS**

Emma Radley was proposed as accounts examiner by Emlyn Evans and seconded by Phil Boshier. All voted in favour.

**1) ANNUAL GENERAL MEETING WAS CLOSED at 12h43.**

## MEMBERS MEETING

The members meeting was opened by the incoming Chairman who then addressed the meeting. He thanked the outgoing committee for the hard work and contribution to the running of the club. Thanks were also expressed to the incoming committee for their willing ness to serve the club as its elected officers. He informed us that Caroline would be a “one stop shop” for all bookable rallies. Without rallies we have nothing. Without stewards we have no rallies. The 2019 rally list was available on the notice board. Stewards were still required for some. The Christmas rally would commence at 2pm and the Saturday evening would commence at 6pm for drinks.

The Chairman asked for a show of hands of those in favour of re-introducing the day meet. About half of those attending were in favour. Some thought this was a good opportunity for new members to introduce themselves.

An additional 5 night rally at a coastal venue at Easter is being considered as well as one of more bak holiday rallies and a holiday rally in September which would be at a campsite.

It is intended to continue to seek a geographic balance of rally venues.

The website, FB and WhatsApp would continue to be important means of communication for the club while the Hotline continues to be an important element for last minute news regarding rallies. Committee minutes would in future be available of the website.

The Chairman noted that on 2022 we would be celebrating our 60<sup>th</sup> year, an important milestone for our Group.

The rally program would be prepared and printed as usual for distribution in January. Ideally we will be able to print without the need for tba against rally hosts names. (By the end of the day all rallies had hosts committed to them.) We are always in need of new sites.

Safety Officer has ensured that all electrical equipment was full PAT tested.

### **Questions and comments from the members were asked for.**

It was asked whether nominations for the committee could be made on the day of the meeting. It was noted that the nomination forms stipulated that these were to be received by the Secretary not more than 28 days and not less than 4 days prior to the AGM.

Peter Randall said that bookable rallies not ideal. It made clear that rallies were run under rules of Natural England. These rules include the requirement for a minimum of 6m between vans. If this rule was not adhered we would not be covered by insurance and the club risked having its licence to run rallies withdrawn. Limited space at some rally venues inevitable meant limiting the number of vans that could attend.

A request was made for more venues with hard-standings - especially in winter. This may lead to an increase in costs for rallies. This would be kept in mind. Members were reminded to look out for possible new venues and to make preliminary investigation as to the possibility and viability.

A suggestion was made that members recommending new sites should receive a free rally if their suggestion was taken up.

A request mas made that we revert to selling strips of raffle tickets instead of singles. This was put to the vote and approved.

A proposal was made to introduce smoothing of pitch fees (pupn) so cost of each rally would remain constant except for special rallies where the cost to the club was higher. Pitch fees would possibly include the current rally fee which is payable per person per rally. As an example, Diamond Farm would be £16.00. The majority of members were in favour of this while stressing the need for transparency. The committee would consider this. *(It was later announced that the committee had discussed this and proposed a fixed rally fee of £12.00 pupn. Majority were in agreement.)*

Stewards would continue to receive a free rally whether or not the venue provided this. All current rallies for 2019 included a free rally of one host van for up to 20 vans. Where two vans co-hosted a rally they would receive on free night each.

Rally packs would in future include example forms to make it easier for new hosts to complete them.

Brian Herschel added his thanks to the out-going committee and wished the new committee well as they began their year of office.

Attention was drawn to the National rally 2019 which would have a revised format with new pricing which meant that those attending would only pay for the number of nights they attended. £15.50 per van with the whole period costing £77.50. Pre- and post-rallies were also in place.

*A later committee meeting approved the appointment of Robin Spence as Vice-Chairman.*

Meeting closed at 12h54.

## Chiltern Group MCC Supplementary Document Oct 2017

### 5. **Group administration:**

5.2 The Group Committee shall comprise of not more than 12 members and not less than 3.

The Officers of the Committee consist of:

- a. Chairman
- b. Vice-Chairman
- c. Secretary
- d. Treasurer
- e. Rally Secretary

5.7 The voting procedure at the AGM is by a show of hands.

5.10 Electing the Group Committee – all Group Committee Members stand down and can stand for re-election.

5.11 The Officers shall be elected at the said AGM by Group members; the nomination and election of Officers and Committee Members to be controlled by an independent arbiter.

5.21 The quorum for an emergency meeting of the Group Committee is 4 including two officers.

6.6.12 **Business proposals:** Procedure for controlling voting at the AGM.

Any financial/administrative changes proposed will be displayed at rallies at least 28 days before the AGM. The Chairman to invite proposer to present the motion and will invite questions or comments before putting the proposal to a vote.

### 7.1 **Finance:**

The Group funds are held in an account with Lloyds TSB, 27-31 White Hart Street, High Wycombe, Bucks, HP11 2HL.

Account number: 03726928

Sort code: 30 94 28

All cheques require two signatories.

7.2 Accounting for capital expenditure. Our policy is a write-off on purchases.

7.3 The amount of money to be held in the protected fund of the combined total of monies held in the Group account is agreed at the Committee meeting immediately following the AGM.

### 9. **Group Rally Site Management:**

9.1 All motorcaravans/caravans to be sited 6 metres between units.

9.10 In the event of an emergency, members should sound their horn three times repeatedly and activate their hazard warning lights.

9.11 Pets are welcome but must be kept under control at all times. Dogs and cats must be kept on a lead at all times when outside of a vehicle and exercised off the immediate rally area. Leads should be no more than 3m in length. Special care must be taken when walking a pet close to other members' equipment, e.g. awnings, water containers, barbeques etc. Any mess from your pet is your responsibility and must be removed and disposed of properly. In accordance with the MCC Constitution for Groups para 9.11 pets are NOT allowed in Chiltern shelters or marquees with the exception of assistance dogs.

### **Additional procedures operated by the Group:**

- All rallies start at 2pm unless otherwise stated in the rally book or on the rally hotline 07955 410773.
- The Group operates a hotline to warn of changes to rallies or provide additional information.
- Whenever possible a Committee Member will be available at a rally to advise or assist.
- Where electric hook-ups are available but limited in number, Stewards will give priority to members having known medical conditions or special needs. Members having such conditions should contact the Stewards prior to the rally to state their intention of attending the rally.