

## Notes of Committee Meeting (via Zoom) 6 October 2022

Present: Mick Mead  
Julie Noakes  
Emlyn Evans  
Carol Ward  
Roy Ward  
Sharon Heritage  
Paul Walker  
Shirley Ingham  
Pete Ingham

Apologies: Marion Wynn  
Steve Wynn

### **AGM**

MM checked that everyone had read the meeting run-through that he had circulated. All stated they had.

JN confirmed bookings so far - 20 vans, 5 current Committee, 10 Chiltern and 5 visitors, 4 confirmed day visitors and 2 possibles.

It was agreed that - with the agreement of the School - the two vans booking-in will arrive at 4pm with a revised start time for Members of 4.30pm. MM will advertise this new start time via WhatsApp.

The Caretaker will arrange chairs and tables for the hall at around 4.30pm. CW will ensure she has the codes for the gates and keys for the hall. SH and SI will book vans in with PI and PW parking them. CW, RW and MM will arrange chairs and tables in the hall.

Friday evening MM and JN will entertain with card bingo with a start time of 8pm. Saturday evening entertainment will be a singer via Big Beat. CW will email agent to confirm singer will be given her number for contact on the evening. Start time for Saturday evening will be 7.30pm. A parking space will need to be left for the singer's car.

The hall will need to be prepared for the AGM on Saturday morning. PI will take the minutes of the meeting in the absence of the current Secretary.

SI to bring urn and tea, coffee, etc. CW has biscuits left from a previous rally. A budget of £25 was agreed for the raffle. CW will purchase the prizes.

SW has sent last year's minutes to RW for printing and has stated he will send Agenda nearer to the event. SW has recently emailed Members to ask for questions for the AGM and for anyone interested in becoming a Committee Member to come forward. To date he has not had any replies. It was noted that current Committee Members had not received a copy of this email. MM believed SW was going to circulate last year's minutes to Members via email - RW agreed to check this with SW.

CW will prepare a draft programme for the weekend and circulate to the Committee for comments.

### **Christmas Party**

So far 21 vans have booked this event. MM has circulated a draft programme based on last year's event which CW agreed would be useful.

It was agreed that, given current bookings, a £50 raffle budget would be sufficient. This to be revised if more bookings come in.

### **Any Other Business**

EE stated that he was the contact for our Web provider. Although he was happy for this to continue, it would be useful if it was transferred to the Webmaster. It was agreed that SW would continue as Webmaster for the time being.

CW enquired where she could obtain a copy of our Supplementary Document. MM agreed to circulate this to all Committee Members.