

## Chiltern Group MCC Supplementary Document Oct 2023

### 5. **Group administration:**

5.2 The Group Committee shall comprise of not more than 12 members and not less than 3.

The Officers of the Committee consist of:

- a. Chairman
- b. Secretary
- c. Treasurer
- d. Rally Secretary

5.7 The voting procedure at the AGM is by a show of hands.

5.10 Electing the Group Committee – all Group Committee Members stand down and can stand for re-election.

5.11 The Officers shall be elected at the said AGM by Group members; the nomination and election of Officers and Committee Members to be controlled by an independent arbiter.

5.21 The quorum for an emergency meeting of the Group Committee is 4 including two officers.

6.6.12 **Business proposals:** Procedure for controlling voting at the AGM.

Any financial/administrative changes proposed will be displayed at rallies at least 28 days before the AGM. The Chairman invites a proposer to present the motion and will invite questions or comments before putting the proposal to a vote.

### 7.1 **Finance:**

The Group funds are held in an account with nnnn

All cheques require two signatories, and use of the Internet banking facilities also requires two validations

7.6 The amount of money to be held in the protected fund of the combined total of monies held in the Group account is £3,250.00 as agreed at the Committee meeting held in October 23

### **Additional procedures operated by the Group:**

- All rallies start at 12 midday unless otherwise stated in the rally book or on the Group WhatsApp or Facebook Page
- Chiltern MCC operates a WhatsApp Group to update members on news and information regarding upcoming rallies together with a Facebook Page and a Website.
- Whenever possible a Committee Member will be available at a rally to advise and assist or available to be contacted by phone.
- One free stewards place will be given at rallies, except on commercial sites where a discount will be given or when the rally is run by the whole committee i.e special events. If more than one steward van runs the rally the free nights can be split between them This is unless the venue allows both free due to the number of vans attending.
- Chiltern MCC Group operates a Loyalty Scheme entitling members to 2 free nights when the required number of stamps on the card have been achieved. These do not apply to holiday rallies or special events.. Full details can be found on the Loyalty Cards.
- Where electric hook-ups are available but limited in number, Stewards will give priority to members having known medical conditions or special needs. Members having such conditions should contact the Stewards prior to the rally to state their intention of attending the rally.
- Well behaved dogs are allowed in our shelters provided all in attendance agree. The exception is when food is being provided.